

Tooele City Public Library

HOW TO GET A LIBRARY CARD

Residents of Tooele City are eligible to receive a free library card by providing the following:

- Adults, age 18 and over, must provide proof of identification and residency.

- A valid Utah driver's license or valid Utah ID card **with the current address listed.**

OR

- A government issued picture identification (such as out-of-state driver's license or ID card, passport, permanent resident card, or military ID) **AND** one of the following which must be current and list name and address:

- Lease agreement
- Mortgage papers
- Utility or cell phone bill
- Bank Statement or checkbook
- Vehicle registration
- Paycheck stub
- Government issued correspondence
- Home or car insurance

- Children, age 5 - 17, are eligible for a library card with proper identification, residency and signature of responsibility of parent or legal guardian.

- The child and parent or legal guardian must be present.

- Replacement cards will cost \$3.00.

- If you reside outside Tooele City, but inside Tooele County, may purchase a family card for \$20.00 to borrow materials.

INTERNET ACCESS AND COMPUTER USE

- Users are required to show **ONE** of the following which must be valid:

- Tooele City Library card
- Government issued photo identification
- School issued photo identification

- Users, age 17 and under, who want unsupervised computer access will need to have an authorization slip (available at the library) on file signed by their parent or legal guardian.

Story time

Wednesdays @ 11:00.

Crafts

Fridays 3:00-5:00.

For other FREE activities for children, teens, adults and the whole family call or visit our website!

(435) 882-2182

TUESDAY-FRIDAY

10:00 - 8:00

SATURDAY

10:30 - 6:00

Revised 2/6/10

Welcome to YOUR library!

BORROWING ITEMS

- **Library cards are non-transferable.** The owner of the card must be present to check out items.
- Lost library cards should be reported immediately.
- A TOTAL of 3 items at one time may be checked out during the first 30 calendar days.
- After 30 days, a TOTAL of 30 items may be checked out on any card.

Material Type	Loan Period (calendar days)	Maximum out at one time
Book	21**	30
Magazine	10	4
Video/DVD	10	4
Audio CD/Cass.	10	4
Music	10	4
Software	10	4

**With the exception of books marked "10-day loan".

- Audio and Video material may only be checked out on cards whose owner is 18 or older. With a family card the guardian listed on the account must be present.
- Reserved items are held 24 hours from notification.

RENEWING ITEMS

- Items may be renewed 3 times.
- Items that are overdue or on reserve may not be renewed.
- Items can be renewed online, in person or over the phone with a staff member.
- Items will not be renewed from phone messages.

FINES AND FEES

- Fines are assessed daily after a one-day grace period.

Book, Magazine and Audio Cassette	\$0.15 per day
Video/DVD/CD	\$1.00 per day

- You will be charged for any item(s) returned with damage to extent that it can't be returned to the collection.

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www.tooelecity.org/tcl/library.html

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