

## **FUNERAL LEAVE**

Revised July 2003

SECTION: 25

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**A. POLICY**

Up to 24 hours of paid funeral leave may be granted to an employee in the case of a death in the employee's immediate family.

**B. DEFINITION**

For purposes of this Section, "immediate family" means: father, mother, step-father, step-mother, husband, wife, son, step-son, daughter, step-daughter, brother, step-brother, sister, step-sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, grandmother, grandfather, or grandchild. "Immediate family" also means any person living in the employee's household.