

OCCUPATIONAL SAFTY AND HEALTH

SECTION: 19

A. POLICY

It is Tooele City's intent and purpose to preserve human resources by providing for the safety and health of workers, and to comply with all applicable rules and regulations pertaining to the Occupational Safety and Health Act established by the federal law and Utah Code Title 35, Chapter 9.

B. HAZARD-FREE WORKPLACE

The City shall furnish each of its employees employment free from recognized hazards that are causing or are likely to cause death or physical harm to such employees. Each employee shall comply with the occupational safety and health standards, orders, rules and regulations promulgated under the Utah Occupational Safety and Health Act.

C. INSPECTIONS

The City shall inspect or designate a competent person or persons to inspect frequently for unsafe conditions and practice, defective equipment and materials, and where such conditions are found to take appropriate action to correct such conditions immediately.

D. ENFORCEMENT

Supervisory personnel shall enforce safety regulations and issue such rules as may be necessary to safeguard the health and lives of employees. They shall warn all employees of dangerous conditions and permit no one to work in an unsafe place, except for the purpose of making it safe.

E. RECORD OF ACCIDENTS

An accurate record shall be kept of all accidents involving an injury to an employee while on duty, whether or not time is lost. Accident records shall at all reasonable times be available to the Industrial Commission of Utah or its representatives upon request. Other records shall be kept as requested by the Industrial Commission of Utah.

F. POSTING EMERGENCY TELEPHONE NUMBERS

Each department head or supervisor shall post, in a conspicuous place, a list of telephone numbers or addresses as may be applicable so that necessary help can be obtained in case of emergency. Such a list shall include:

1. The responsible supervisor;
2. A doctor;
3. The hospital;
4. An ambulance;
5. The fire department; and,
6. The police and sheriff.

OCCUPATIONAL SAFTY AND HEALTH

SECTION: 19

G. CLEAN WORK AREAS

All supervisors and employees shall insure clean work areas. An excessively littered or dirty work area constitutes an unsafe, hazardous condition of employment and shall be remedied within a reasonable period of time. When no other method or combination of remedies exists to minimize hazards due to toxic dust, fumes, gases, flying objects, dangerous rays, or burns from heat, acid, caustics or any hazard of a similar nature, the City shall provide each worker with necessary personal protection equipment such as respirators, goggles, gas masks, or certain types of protective clothing. Provision shall also be made to keep all equipment in good, sanitary working condition at all times.

H. INVESTIGATION OF INJURIES AND OCCUPATIONAL DISEASES

The City shall investigate or cause to be investigated all work-related injuries and occupational diseases and any sudden or unusual occurrence or change of conditions that pose an unsafe or unhealthy exposure to employees.

I. EMPLOYEE'S BELIEF OF IMMINENT DANGER

Any employee or representative of employees who believes that a violation of an adopted safety or health standard exists that threatens physical harm, or that an imminent danger exists, may request an inspection of the violation or danger by giving notice to the authorized representative of the Occupational Safety and Health Division of the Industrial Commission of Utah. Any notice shall be in writing, setting forth with reasonable particularity the grounds for notice, and signed by the employee or representative of employees. A copy of the notice shall be provide to the City no later than at the time of inspection. Upon request of the person giving notice, such person's name and the names of individual employees referred to in the notice shall not appear in the copy or on any record published, released, or made available.

J. REPORTING SUDDEN OR UNUSUAL CONDITIONS

Should any sudden or unusual occurrence or change of condition occur, such as the appearance of toxic or unusual fumes or gases, major equipment failure, explosions, or fires, that might affect the safety or health of City employees or tend to increase the hazards thereof, the department head or other designated authority shall immediately notify the Industrial Commission of Utah. Such notification shall be made whether or not any actual injury results from the above occurrences or changes of condition.

K. SAFETY RULES

1. No person shall remove, displace, destroy or carry away any safety device or safeguard provided for use in any place of City employment or interfere with the use of any method or process adopted fro the protection of employees.
2. No employee shall refuse or neglect to follow and obey reasonable orders that are

OCCUPATIONAL SAFTY AND HEALTH

SECTION: 19

issued for the protection of health, life, safety, or welfare of employees or other persons.

3. Employees who do not understand or speak the English language shall not be assigned to any duty or work place where the lack or partial lack of understanding or speaking of English might adversely affect their safety or that of other employees.
4. Where there is a risk of injury from hair entanglement in moving parts of machinery, employees shall confine their hair to eliminate the hazard.
5. Loose sleeves, tails, ties, lapels, cuffs, or similar garments which can become entangled in moving machinery shall not be worn where entanglement hazard exists.
6. Wristwatches, rings, or other jewelry shall not be worn on the job where they constitute a safety hazard.
7. No employee shall carry liquor into a place of employment, except for confiscated liquor being used as police or court evidence.
8. No intoxicated person shall be allowed to go into or loiter around any operation where workers are employed except where the employee's working conditions require it.

L. INFORMATION

Additional information relative to the Occupational Safety and Health Act can be obtained from:

The Industrial Commission of Utah
448 South 440 East
Salt Lake City, Utah 84111
Telephone: ~~533-6401~~ 801-530-6901

~~The Utah Intergovernmental
Personnel Agency
1234 South Main Street
Salt Lake City, Utah 84101
Telephone: 533-6301~~