
JOB VACANCY ANNOUNCEMENT



Internal: Yes
External: Yes
Classification: Regular
Schedule Status: Full-time
Salary: Grade 10, \$11.90/hr
Starting; \$12.37 after orientation period.

Opening Date: March 7, 2007
Closing Date: March 14, 2007

Animal Control Officer I

Tooele City Corporation is an equal opportunity employer and does not discriminate with respect to any qualified applicant with a disability or disabilities.

Tooele City is accepting applications for the position of Animal Control Officer I. Our animal control officer performs a combination of duties relating to animal control issues within City limits, to include, but not limited to:

- Patrols City in vehicle to identify animal control violations, and responds to calls for assistance;
- Observes for unlicensed dogs and apprehends the same;
- Transports dogs and other animals to shelters for impoundment until ownership can be determined;
- Utilizes specialized equipment such as catch-all poles, tranquilizer guns, and serums;
- Follows specific procedures for dog bite cases and other animal bites;
- Quarantines animals guilty of biting to observe for rabies and other diseases;
- Assists the public with animal control needs and concerns;
- Writes police reports and generates other records relating to incidents;
- Assists with care and maintenance of animals at the shelter; and
- Performs duties related to the need to euthanize hopeless, injured, or diseased animals and to dispose of animal carcasses.

To be considered you must have the following:

- High School Diploma (or equivalent) and one (1) year of generally responsible work experience preferably in a field related to above duties;
- A valid Utah Driver's License and driving record satisfactory to the department;
- Strong report writing skills;
- Ability to utilize word processing software and other records management databases;
- Ability to meet physical demands of the job including regular lifting of 50lbs. with occasional lifting of +100lbs.;
- Willingness and ability to respond the call-out situations; and,
- Excellent public service and communications skills.

As a condition of employment you must:

- Pass a comprehensive police background check;
- Become certified through the National Animal Control Association and Utah Humane Society, in the use and application of various animal control equipment (certification may be obtained within 6 months of assignment to position); and
- Become licensed by the State for the administration of tranquilizing and euthanizing drugs.

Salary and Benefits;

This is a full-time regular position and includes a comprehensive benefit package. Starting salary is \$11.90/hr with advancement to \$12.37 upon completion of a six-month orientation period.

To Apply:

Return a completed Tooele City Application and resume to the Tooele City Human Resource Office, 90 N Main, Tooele, UT, 84074, prior to 5:00 p.m. on the closing date.

Pre-employment and safety sensitive random drug screening required.

www.tooelecity.org