

REQUEST FOR RECORDS

(Pursuant to: Government Records Access and Management Act
Title 63, Chapter 2, Utah Code Ann.)

NAME:

ADDRESS:

STATUS (RELATIONSHIP TO RECORD REQUESTED):

DESCRIPTION OF RECORD:

FOR DEPARTMENT USE ONLY:

DEPARTMENT: _____

Date Filed: _____

Time Filed: _____

RECORD CLASSIFICATION:

PUBLIC _____

CONTROLLED

PRIVATE _____

PROTECTED

ACCESS GRANTED _____ DENIED

DUPLICATION FEE: \$

COMPILATION FEE: \$

DATE REQUEST FILLED:

(If more than 10 business days, justify extension per city code 1-23-11(3)(b) and give estimate to requester)

DEPARTMENT HEAD OR DESIGNEE: _____