



**WITH
“EFT” IT’S
EASIER
THAN EVER
TO PAY YOUR
CITY UTILITY BILL**

**Tooele City’s
ELECTRONIC FUNDS
TRANSFER (EFT)** lets you pay your monthly bill without writing checks, buying stamps or making special trips to drop-box locations. Your payment is automatically transferred from your bank account each month.

Here’s how it works.
EFT is an optional payment plan that allows you to pay your utility bill electronically, directly from your checking or savings account. Participation in EFT is free.

How do I sign up for EFT?
It’s simple. Complete our EFT authorization form, attach a voided check and return them to the Tooele City Finance Department. (Remember to send payment for your current bill since it takes about 30 days to establish your EFT.)

Then what happens?
Your bank will automatically withdraw the payments from your bank account within two business days of your utility bill’s payment due date. Please continue paying your bill as usual until your utility bill indicates the amount due will be withdrawn from your bank account. The message “Bank Payment” will appear in the “pay this amount” box to let you know the EFT is in effect.

Do I still get my monthly bill?
Yes. Each month, we will continue to send you a bill showing the amount due that will automatically be withdrawn from your bank account. You should receive your bills on the 1st of each month and payments will be withdrawn on the 15th plus or minus two billing days allowing time to correct any discrepancies or billing errors. Remember to notify Tooele City immediately if you close or change your bank account.

Can I sign up for EFT if I’m signed up for Equal Payment Plan?
Yes. You can participate in both the EFT and Equal Payment Plan. (The Equal Payment Plan divides your estimated annual water usage into 12 equal payments so your bill is the same every month.) The Equal Payment Plan is only available in November.

FOR MORE INFORMATION, CALL
843-2150
Or write to:
Tooele City Finance Department – EFT
90 North Main
Tooele, UT 84074

Tooele City Water Department		ELECTRONIC FUNDS TRANSFER AUTHORIZATION AGREEMENT			
Customer Name (AS SHOWN ON BILLING STATEMENT)		Home Phone Number			
Mailing Address	Street/P.O. Box	City	State	Zip	Work Phone Number
TOOELE CITY WATER DEPT. Customer ID: _____					
Bank Name: _____					
Bank Account No. _____		Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings (Check one type)			
By signing, I authorize Tooele City Finance Department to begin automatic payments from my checking or savings account indicated above and authorize the financial institution (bank) named to deduct from my account payments to Tooele City Finance Department. I understand this authorization is subject to the terms and conditions of the EFT agreement as shown on the reverse side of this agreement.					
Authorized Customer Signature _____					Date _____
Attach Copy of Voided Check					
<p>Please return this form and a voided check to: Tooele City Finance Department ATTN: EFT Program, 90 North Main, Tooele, Utah 84074</p>					



Paying your Tooele City Utility Bill

Just got
Easier. . .

Introducing The EFT*Option! (Electronic Funds Transfer)

Offered to the
citizens of Tooele
by the Tooele City
Finance Department

Terms and Conditions

1. Automatic payments will be deducted from Customer's bank account on the payment due date.
2. Customer may place a hold on any current payment by notifying Tooele City at least five business days before the payment due date.
3. Customer will pay a "returned-check charge" of \$20 for any automatic payment that is returned unpaid to Tooele City as "Non-Sufficient Funds".
4. Customer will sign a new Authorization Agreement if Customer changes banks or accounts.
5. Tooele City will reimburse Customer for wrongful debits made and actual bank charges incurred as a result or an error made by the City.
6. Either party may terminate this Authorization Agreement at any time for any reason by notifying the other party. Termination will be effective within five business days after receipt of notification.

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