

**Tooele City Council
Joint RDA and Water Special Service District
Business Meeting Minutes**

Date: Wednesday, December 03, 2008
Time: 7:00 p.m.
Place: Tooele City Hall Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Steve Pruden, Chair
John Hansen
Scott Wardle
Dave McCall

City Council Member Excused:

Mike Johnson

City Employees Present:

Mayor Patrick Dunlavy
Glenn Caldwell, Finance Director
Sharon Dawson, City Recorder
Lisa Carpenter, Deputy Recorder/City Council Liaison
Paul Hansen, City Engineer
Chief Ron Kirby, Chief of Police
Roger Baker, City Attorney
Cary Campbell, Public Works Director
Kami Perkins, Human Resource Director
Milo Berry, Communities that Care
Randy Sant, RDA Consultant

Others Present:

Debbie Winn, Tooele Chamber of Commerce
Shawn Milne, Planning Commission Chair

Minutes prepared by Elisa Jenkins

The meeting was called to order at 7:00 p.m. by Chairman Pruden.

1. Pledge of Allegiance

The Pledge of Allegiance was led by Carol Jensen.

2. Mayor's Community Recognition Awards

Presented by Mayor Dunlavy, Chairman Pruden and Chief Kirby

Mayor Dunlavy welcomed all who had come to support the recipients of this award. He acknowledged the students and all their efforts. He also acknowledged the families and the positive influence they are in these young peoples lives. He said it is his pleasure to honor these young people.

Chairman Pruden explained that the students will be receiving a bag of goodies. The bag contains a Certificate from the Mayor, a notepad from the Chamber of Commerce, a Wal-Mart gift card, a Tooele City lapel pin, a Mayor's Recognition Award wristband, and some various other goodies.

Chairman Pruden then presented the awards to the following students:

Tyler Jensen, Clarke Johnson Junior High
Bock Egan, Tooele Junior High
Morgan Miera, Clarke Johnson Junior High
Shawna Cheyne, Tooele Junior High
Baylee Wells, Tooele High School
Alexandria Hickle, Tooele High School
Milo Leakehi, Tooele High School
Jordan Clemente, Tooele High School

Mayor Dunlavy thanked everyone again for coming and supporting these students. He thanked the parents and families for the positive role models they are in these young people's lives. He congratulated the recipients for their work in receiving this award.

A brief recess was taken to take a picture with the Mayor.

Chairman Pruden turned some time over to Debbie Winn from the Chamber of Commerce.

Ms. Winn explained that each month the Chamber of Commerce receives nominations from businesses, and different individuals in the Community that want to nominate someone that provides exceptional customer service and goes above and beyond their job description. These individuals are recognized by the Chamber of Commerce as and Employee of the Month. Ms. Winn presented the award to Sharon Dawson.

Ms. Winn stated that Ms. Dawson will be featured in an article in the Chamber's newsletter. She also stated that her nomination came from her co-workers at City Hall. Mayor Dunlavy then read part of the article about Ms. Dawson. Mayor Dunlavy also said a few words congratulating Ms. Dawson on receiving this award. He also said that she will be missed as she is relocating to a different state with her husband.

Chairman Pruden mentioned on behalf of the Council they appreciate Ms. Dawson efforts as well.

3. Open Forum for Public Comment

Chairman Pruden invited anyone who would like to address the Council to come forward. No one came forward. Chairman Pruden closed the open forum at 7:28 p.m.

Councilman Hansen acknowledged Alan Christofferson, the UPS driver that was killed on SR-36 on Monday, December 1st. He had a great work ethic and will be missed.

Chairman Pruden welcomed Boy Scout Troup 203 who are working on their Communications merit badge.

4. Ordinance 2008-14 An Ordinance of the Tooele City Council Amending Sections of the Tooele City Policies and Procedures Manual.

Presented by Kami Perkins

Ms. Perkins explained that she is representing the Policies and Procedures Committee which is established by ordinance and is comprised primarily of the appointed department heads. The purpose of this Committee is to discuss policies and procedures that would impact personnel within the organization. The Policies and Procedures manual needs updating as laws change and other priorities within the organization change. The Committee has been working on some changes for about eighteen months; they have brought before the Council several changes to the manual. Included in the changes are some changes to the Family Medical Leave Act, and the changes to the Utah retirement benefits and pension payout. Staff is asking for approval of the changes. The changes have been sent out to the employees and feedback was received from them. Mayor Dunlavy has also reviewed the changes.

Chairman Pruden thanked Ms. Perkins and her staff for their hard work in making the changes to this manual. He noted one modification that needs to be made on the signature sheet; it states the City Recorder as Patrick Dunlavy.

Councilman Hansen moved to approve Ordinance 2008-14. Councilman Wardle seconded the motion. All members present voted “Aye”.

Mayor Dunlavy recognized Ms. Perkins for her hard work.

5. Resolution 2008-01 A Resolution of the Tooele City Water Special Service District Authorizing the Chairman of the Board to Sign a Contract with Paul Hansen Associates, L.L.C. for District Engineering Services.

Presented by Roger Baker

Mr. Baker explained that this Resolution gives the Council the opportunity when they are acting as the Board of the Water Special Service District to assign Paul Hansen and his firm to do work on behalf of the District if they choose. He noted in the contract that there is no ceiling or anticipated number of hours worked as there is in the City Contract. They do not anticipate Mr. Hansen to do any specific work under this contract unless it is

authorized by the Board of the Special Service District. The reason they are bringing this to the Board now is they will soon be attending a trial where there needs to be a representative of the Special Service District. This Resolution will allow Paul Hansen to fulfill that role. He also stated that he will be the full time City Representative throughout the trial. It most respects the resolution mirrors the City's contract only for simplicity sake. There is no fiscal note to this because the board will control that.

Councilman Hansen moved to approve Resolution 2008-01. Councilman Wardle seconded the motion. All members present voted "Aye".

6. Approval of a Loan with Home Savings Bank

Presented by Randy Sant

Mr. Sant explained that the purpose of this is to formalize previous discussions that they have had with Home Savings Bank with the restoration of the historical Central School. Nothing has changed; this was agreed to four years ago. Mr. Sant stated that this formalizes the conversations with the bank and gives them a better deal than they have had with other agreements. It also gives them more flexibility with payments. He also stated that everything remains the same in respect to the collateral. He asks the board for their support and he asks that the Chairman of the Redevelopment Agency be authorized to sign subject to final approval of the City Attorney.

Chairman Pruden stated that Councilman Hansen will sign the document because he is the Chairman of the RDA Board.

Chairman Pruden called for approval of the Council for a loan with Home Savings Bank. All members present voted "Aye".

7. Approval of an Interest Payment to Home Savings Bank

Chairman Pruden called for approval of the Council of an Interest Payment to Home Savings Bank. All members present voted "Aye".

8. Minutes: November 13, 2008 Closed Meeting and Special Business Meeting; November 19, 2008 Business Meeting.

Councilman Wardle moved to approve the minutes as presented. Councilman Hansen seconded the motion. All members present voted "Aye".

9. Invoices

Presented by Sharon Dawson

Ms. Dawson presented the following invoices for payment:

- L.N. Curtis and Sons for one respiratory fit test system for the fire department in the amount of \$8,020.00.
- Turner Concrete, Inc. for current year projects in the amount of \$37,488.00.

Councilman Wardle moved to approve the invoices as presented by Ms. Dawson. Councilman Hansen seconded the motion. All members present voted “Aye”.

9. Adjourn to a Closed Executive Meeting to Discuss Pending Litigation

Councilman Wardle moved to adjourn the meeting to meet in a Closed Executive Meeting. Councilman Hansen seconded the motion. All members present voted “Aye”. The meeting adjourned at 7:42 p.m.

Approved this 17th day of December 2008

Chairman Pruden