

**Tooele City Council
Business Meeting Minutes**

Date: Wednesday, January 4, 2012
Time: 7:00 p.m.
Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele Utah

Council Members Present:

Scott Wardle, Chair
Steve Pruden
Dave McCall
Shawn Milne
Brad Pratt

City Employees Present:

Mayor Patrick Dunlavy
Roger Baker, City Attorney
Glenn Caldwell, Finance Director
Michelle Pitt, City Recorder
Lisa Carpenter, Deputy Recorder
Chief Ron Kirby, Chief of Police
Cary Campbell, Public Works Director
Rachelle Custer, City Planner
Jaclynn Sagers, Communities that Care Director
Randy Sant, RDA Consultant

Chairman Wardle called the meeting to order at 7:00 p.m. He recognized Colleen Johnson in the audience. He also welcomed Boy Scout Troop 1085 who were working on their Citizenship in the Nation Merit Badge.

Minutes prepared by Elisa Jenkins

1. Pledge of Allegiance

The Pledge of Allegiance was led by Tim Gillie.

2. Official Swearing in of Newly Elected City Council Members

Presented by Michelle Pitt

Ms. Pitt stated that she will be swearing in the newest City Council member Brad Pratt, as well as Councilman Pruden and Councilman McCall who were re-elected to the City Council. Ms. Pitt then swore in Brad Pratt, Steve Pruden, and Dave McCall as Tooele City Council members.

Councilman McCall, Councilman Pruden and Councilman Pratt addressed the audience with some remarks.

Mayor Dunlavy stated that he looks forward to working with the City Council and also said that Tooele City is lucky to have such fine gentleman serving on the City Council they always do what is right for the citizens of Tooele.

3. Election of Council Chair and Board/Committee Assignments

Councilman Pruden moved to elect Councilman Scott Wardle as Chairman of the Tooele City Council. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”.

Councilman Milne moved to elect Councilman Dave McCall as Vice-Chairman of the Tooele City Council. Councilman Pruden seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”.

Councilman Milne moved to elect Councilman Steve Pruden as Chairman of the Tooele RDA Board. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”.

Councilman Pruden moved to elect Shawn Milne as Vice-Chairman of the Tooele RDA Board. Councilman Pratt seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”.

Chairman Wardle stated that in the Council’s earlier work session meeting committee assignments were made and the assignments were made as follows:

Councilman Pratt will be the advisor to the Planning Commission

Councilman Pruden will be the representative to the RDA Taxing Entity Committee

Councilman Milne will be the representative to the Council of Governments

Councilman Pruden will be the representative for the Museum Advisory Board

Councilman Milne and Councilman McCall will be the representatives to the Employee Grievance Appeal Board

Councilman McCall and Councilman Milne will be the representatives for the Local Boundary Commission

Councilman Milne will be the representative to the North Tooele City Special Service District

Chairman Wardle will be the representative to the PAR Tax Board

Chairman Wardle and Steve Pruden will serve on the Arts Council Board

Councilman Pratt will be the representative to the Communities that Care

Councilman Pratt will be the representative to the Council on Aging

Chairman Wardle will continue to serve on the USU Board

Chairman Wardle will be the representative to the Sister City Committee
Councilman McCall will be the representative for the Homeless Coordinator Committee

4. Recognition of Former Planning Commission Members

Presented by Councilman Milne and Chairman Wardle

Councilman Milne asked Bob Gowans to come forward. Chairman Milne recognized him for his 12 years of service on the Planning Commission and thanked him for his hard work. Chairman Wardle also noted that Ken Spence and Gary Searle have resigned from their position on the Planning Commission but they were not able to attend this meeting. Chairman Wardle thanked these individuals for their service on the Planning Commission and presented Bob Gowans with a token of appreciation for his years of service on the Planning Commission.

Councilman Pruden asked Chairman Wardle to explain for the benefit of the public what the Planning Commission does.

Chairman Wardle explained that the Planning Commission is a body appointed by the Mayor and City Council. They review land use issues in the City, they approve conditional use permits, zoning issues, and approve subdivisions, as well as other items. They make sure that the City develops in a beneficial way.

5. Domestic Violence Update

Presented by Lynne Smith

Ms. Smith distributed a copy of a graph concerning Domestic Violence and Sexual Assault Victim Advocacy. (A copy of the graph is included with the minutes as Exhibit A). She indicated that she has been with the police department for 3 years and the graph depicts the statistics for the years 2009, 2010, and 2011. She reviewed the graph with the Council.

Ms. Smith informed the Council that they have hired a Court Advocate which started last week and feels that she will be an asset to the City.

Councilman Pruden asked Ms. Smith to explain for the benefit of the public what a Court Advocate does.

Ms. Smith explained that a Court Advocate helps victims through the court process, she will call the victims to make sure they are aware of court dates, makes appointments with attorney's and attends hearings with the victims. She will also cover for Ms. Smith when she is not available.

6. Open Forum for Public Comment

Chairman Wardle invited anyone from the public who would like to come forward and address the Council to do so. No one came forward.

Chairman Wardle closed the Open Forum at 7:24 p.m.

7. Resolution 2012-01 A Resolution of Tooele City Council Appointing Michelle Pitt as City Recorder for a Term of Two Years

Presented by Mayor Dunlavy

Mayor Dunlavy stated that Ms. Pitt does a wonderful job as City Recorder. He asked for the Council's support to appoint Ms. Pitt as City Recorder for a term of two years.

Councilman Pruden asked the Mayor to explain for the benefit of the audience to explain what the City Recorder does.

Mayor Dunlavy explained that the City Recorder's main responsibility is taking care of the elections, she is also responsible for all current and historic public records for Tooele City, and she also administers all of the business licensing. Ms. Pitt is also over the IT department and the Communities that Care program.

Chairman Wardle said that Ms. Pitt has been a great person to work with and helps the Council stay on track.

Councilman Pruden moved to approve Resolution 2012-01. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, "Aye", Councilman Pratt, "Aye", Councilman Milne, "Aye", Councilman Pruden "Aye", and Chairman Wardle, "Aye".

8. Resolution 2012-02 A Resolution of the Tooele City Council Appointing Fran Garcia, Chris Sloan, Matt Robinson, Doug Redmond, Melanie Hammer and Tom Poyner as Members of the Tooele City Planning Commission

Presented by Mayor Patrick Dunlavy

Mayor Dunlavy thanked Bob Gowans, Gary Searle and Ken Spence for the work they did while serving on the Planning Commission. He looks forward to working with the new members of the Planning Commission.

Councilman Milne moved to approve Resolution 2012-02. Councilman Pratt seconded the motion. The vote was as follows: Councilman McCall, "Aye", Councilman Pratt, "Aye", Councilman Milne, "Aye", Councilman Pruden "Aye", and Chairman Wardle, "Aye".

9. Ordinance 2012-01 An Ordinance of the Tooele City Council Establishing the Dates, Time and Place of its Public Meetings

Presented by Michelle Pitt

Ms. Pitt explained that this Resolution is presented every year in January. They need to establish the dates, time, and place of public meetings which is required by state charter and city code.

City Council meetings will remain on the 1st and 3rd Wednesdays of each month at Tooele City Hall in the Council Chambers at 7:00 p.m. The schedule is as follows:

January 4 & 18
February 1 & 15
March 7 & 21
April 4 & 18
May 2 & 16
June 6 & 20
July 18
August 1 & 15
September 5 & 19
October 3 & 17
November 7 & 21
December 5 & 19

Councilman Milne moved to approve Ordinance 2012-01. Councilman Pratt seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”.

10. Minutes: December 7, 2011; Business Meeting Minutes and Work Session Minutes

Councilman Milne moved to approve the minutes as presented. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Milne, “Aye”, Councilman Pruden, “Aye”, and Chairman Wardle, “Aye”. Councilman Pratt abstained because he was not a Councilman at this meeting.

11. Invoices

Presented by Michelle Pitt

Ms. Pitt presented the following invoice for payment:

- Superior Excavating & Hauling, LLC to install a new culvert at Pine Canyon Road in the amount of \$9,100.00.
- Holland & Hart for professional fees in the amount of \$49,962.63.
- Tooele County Clerk for Tooele City Primary Election and Tooele City General Election Charges in the amount of \$27,754.87.

Councilman Pruden moved to approve the invoices as presented by Ms. Pitt. Councilman Milne seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”.

Chairman Wardle introduced Rachel Madison who will be writing the articles for the Tooele Transcript Bulletin on City matters. Ms. Madison is replacing Tim Gillie.

12. Adjourn

Councilman Milne moved to adjourn the meeting. Councilman Pratt seconded the motion. The vote was as follows: Councilman McCall, “Aye”, Councilman Pratt, “Aye”, Councilman Milne, “Aye”, Councilman Pruden “Aye”, and Chairman Wardle, “Aye”. The meeting adjourned at 7:35 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 18th day of January 2012

Chairman Scott Wardle